



AGENDA

VENTURA LOCAL AGENCY FORMATION COMMISSION

Board of Supervisors Hearing Room, Hall of Administration
800 South Victoria Avenue, Ventura, California
9:00 A.M. Wednesday, January 21, 2004

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Commission Presentations and Announcements**
5. **Election of Officers**
 - a. **Chair**
 - b. **Vice Chair**

COMMENTS FROM THE PUBLIC

6. **Public Comment**

This is an opportunity for members of the public to speak on items not on the agenda.

(The Ventura Local Agency Formation Commission encourages all interested parties to speak on any issue on this agenda in which they have an interest, or on any matter subject to LAFCO jurisdiction. It is the desire of LAFCO that its business be conducted in an orderly and efficient manner. All speakers are requested to fill out a Speakers Card and submit it to the Clerk before the item is taken up for consideration. All speakers are requested to present their information to LAFCO as succinctly as possible with a five (5) minute time limit. Allowing an individual to speak more than five minutes is at the discretion of the Chair of the Commission. Speakers are encouraged to refrain from restating previous testimony).

COMMISSIONERS AND STAFF

COUNTY:
Steve Bennett
Kathy Long
Alternate:
Linda Parks

CITY:
John Zaragoza, Vice Chair
Evaristo Barajas
Alternate:
Don Waunch

SPECIAL DISTRICT:
Jack Curtis
Dick Richardson
Alternate:
Ted Grandsen

PUBLIC:
Louis Cunningham, Chair
Alternate:
Kenneth M. Hess

EXECUTIVE OFFICER:
Everett Millais
(805) 654-2575

SENIOR PLANNER:
Hollie Brunsky
(805) 654-2866

CLERK:
Debbie Schubert
(805) 654-2576

LEGAL COUNSEL:
Noel Klebaum

7. **Approval of Action Minutes of the Special Meeting of the Ventura LAFCO held December 12, 2003.**

PUBLIC HEARING ITEMS

8. **Calleguas Municipal Water District Annexation - Selleck**
 - A. **LAFCO 03-18S Calleguas Municipal Water District Sphere of Influence Amendment – Selleck**

Sphere of Influence Amendment to add approximately 55 acres to the Calleguas Municipal Water District. The Amendment is necessary to accommodate a concurrent annexation request to allow water service for a commercial/retail center.
 - B. **LAFCO 03-18 Calleguas Municipal Water District -Selleck**

Annexation to the Calleguas Municipal Water District to annex a parcel, a portion of Ventura Blvd. and CA Highway 101, totaling approximately 55 acres, into the Calleguas Municipal Water District in order to provide water service for a commercial/retail center.

RECOMMENDED ACTION: Approval (A and B)

ACTION ITEMS

9. **LAFCO Staff – Position Descriptions and Classifications**
 - A. Adopt new job descriptions for the LAFCO Executive Officer, LAFCO Analyst, and LAFCO Office Manager/Clerk to the Commission.
 - B. Request the Board of Supervisors to amend the County of Ventura “Classification & Salary Listing” to include new LAFCO Analyst and LAFCO Office Manager/Clerk to the Commission classifications.

RECOMMENDED ACTION: Approval (A and B)

10. **Municipal Service Review Work Plan - Revision**

Adopt Revisions to Service Review and Sphere of Influence Update Work Plan

RECOMMENDED ACTION: Approval

11. March 2004 Meeting Date Change

Cancel the regular LAFCO meeting on Wednesday, March 17, 2004 and set a Special Meeting for Wednesday, March 24, 2004 at 9:00 a.m.

RECOMMENDED ACTION: Approval

EXECUTIVE OFFICER'S REPORT

- A. City Select Committee
- B. Camarillo Sanitary District Annexation - Village at the Park-EIR
- C. Next LAFCO meeting is Wednesday, February 18, 2004 at 9:00 A.M.

COMMISSIONERS' COMMENTS

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the LAFCO office (805) 654-2576. Notification 48 hours prior to the meeting will enable LAFCO to make reasonable arrangements to ensure accessibility to this meeting.